

## **Arrival and Site Information: Mission Critical Team Leader Training 2024**

### **Getting to Hinton Training Centre**

Address: 1176 Switzer Dr, Hinton, AB T7V 1V3

Navigation to Client Services Office: [Google Maps](#) pin

Hinton is located along Highway 16, west of Edmonton, with the Hinton Training Centre (HTC) conveniently accessible from the highway. Check in at the Client Services Office, located in the Academic Building (marked by the pin above). Note that the road continues all the way to the building despite the map not showing the road. Drive to the back of the building to find the Admin parking lot, where you can park to check in before moving your vehicle to the Resident parking lot.

If you encounter any difficulties or need assistance with navigation, please don't hesitate to contact the Canada Wildfire staff (see below).

### **Check-In Information**

- Date & Time: Monday, December 2, 2024, from 1:00 PM to 9:00 PM\*
- Location: Client Services Office, Academic Building, HTC
- \*Late check-in after 4:30 PM: Call the evening attendant at 780-865-6999.

### **For all attendees:**

- Check in at HTC to receive swipe cards for building and dining area access.
- Vehicle license plate information is required at check-in.
- Drop-off zones are available near the residence buildings (Mountain View and Valley View). Move your vehicle to the Resident lot after unloading.
- Speed limit is 30 km/h on campus.

### **Information by accommodation type:**

#### **1. For attendees staying at HTC:**

- **Bring towels and toiletries (shampoo, soap, etc.).**
- Check in to receive a swipe card (building/dining area access) and room key.
- After unloading bags, move your vehicle to the Resident Parking Lot.
- Quiet hours begin at 10:00 PM.
- HTC is a dry facility (no drugs, alcohol, or cannabis).

#### **2. For day-use attendees (not staying at HTC):**

- Check in at the front office to receive your swipe card and register your license plate for free daytime parking.
- Park in the Admin or Resident Parking Lot.

## Schedule Overview

*\*\* Note: All meals are served in the lower dining area of the Mountain View building. All coffee breaks and training sessions are in the Mountain View upper dining area.*

### **Monday, December 2, 2024**

1:00 PM – 9:00 PM Check-in at Front Office (Academic Building)

2:00 PM - 4:30 PM Meet and Greet with Light Refreshments (Upper Dining Area)

5:00 PM Opening Session & Dinner

### **Tuesday, December 3, 2024**

7:00 AM - 8:00 AM Breakfast

8:30 AM Introduction & Overview of MCTI Research

10:00 AM The Nature of the Problem Set

12:00 PM - 1:00 PM Lunch

1:30 PM The Nature of Working on Tactical Swarms and Intact Teams

3:00 PM The Hero's Mythology: Impacts on Learning and Instruction

5:00 PM - 6:00 PM Dinner

### **Wednesday, December 4, 2024**

7:00 AM - 8:00 AM Breakfast

8:30 AM Introduction to the Learning Event Review Process (DR5)

10:30 AM Residue: Rethinking Ways to Process Extreme Experiences

12:00 PM Lunch

1:00 PM After Action Reviews & Debriefs

5:00 PM - 6:00 PM Dinner

### **Thursday, December 5, 2024**

7:00 AM Breakfast

8:00 AM Course Review: Strategies to take back to the forest

*Check-out from HTC is at 8:00 AM. All personal belongings must be removed from your room. Items can be stored in your vehicle or the storage area in the session room. Drop your keys in the drop box at 416 Mountain View building or outside the Valley View building entrance - no need to check out at the desk.*

## Additional Information

**Dress code:** Casual (no uniforms, jeans are fine, wear what you are comfortable in).

**Networking Opportunities:** Even if you are not staying on-site, we encourage you to join us for meals and informal relationship-building in common areas. These unstructured moments often lead to meaningful conversations, the exchange of ideas, and connections that make events like these special.

*All meals are included for all attendees, including those staying off-site.*

**Fitness Facilities:** The fitness room in the Mountain View Building may be undergoing renovations. The gymnasium in the Academic Building includes fitness equipment and is open 6:15-8:00 AM, 12:00-1:00 PM, and 4:30-10:00 PM.

### On-Site Emergencies and Contacts

**In case of an emergency, call 9-1-1 for emergency services.**

**Client Services Office:** 780-865-8200

**After-hours building emergency:** Property Management, 780-865-2173

**Evacuation muster point:** In the event of an evacuation, proceed to the muster point near the fire hydrant between the Mountain View and Valley View buildings.

**AEDs:** Main entrances of Mountain View and Valley View residences, as well as the 2nd floor of the Academic Building next to the main staircase.

**On-site Canada Wildfire staff:**

Karen Blouin phone: 780-887-8577

Renee Beaulac phone: 780-200-7778

Emily Friedrich phone: 587-335-6524

If you contact emergency services, please notify an on-site Canada Wildfire staff member as soon as it is safe to do so.

*We are committed to creating a comfortable and safe environment for everyone. If you have any concerns about safety or treatment by others, please don't hesitate to speak with Canada Wildfire staff.*

We look forward to welcoming you to HTC and ensuring a great experience!

If you have any questions, please don't hesitate to reach out.

- **The Canada Wildfire Team**